



Director of Development & Donor Relations

Collaborates with: *Director of Community and Outreach, Executive Director of Finance*

Purpose: *To support the mission of Homefront Heroes Ministries by building and maintaining donor relationships for the purpose of fund raising and financial support.*

Role Responsibilities

- *Collaborate with Director of Community and Outreach and the Board of Directors to plan and execute all fundraising efforts.*
- *Engage and inform organizations and individuals who are interested in financially supporting the mission behind Homefront Heroes Ministries.*
- *Actively seek out potential donors both locally and globally.*
- *Communicate with potential donors as well as current donors on a regular basis to express gratitude and maintain a professional relationship.*
- *Track all donors and communicate with the Executive Director of Finance*

Character Qualities

Christ Centered Vision

- *Prayerfully considers the fundraising strategy of Homefront Heroes Ministries*
- *Desires and intentionally seeks a personal relationship with Christ and roots themselves in His Word.*

Creative

- *Willing to contribute own unique thoughts and ideas to future planning of fundraising efforts.*
- *Willing to approach problem solving with a flexible and optimistic attitude.*
- *Organizes and creates efficient systems to support fundraising efforts.*



Biblical Communicator

- o Represents the heart of Homefront Heroes in all communication with potential and active donors.
- o Understands the power of Biblical communication and can provide a gentle response when provoked.
- o Is quick to listen, slow to speak and slow to anger.
- o Willing to work through hard conversations and miscommunications.

Encourager

- o Is respectful to all ministry team members and Homefront Heroes Community
- o Listens carefully and ensures all team members feel heard and valued while providing appropriate solutions and/or direction in alignment with Scripture.

Self- Disciplined

- o Holds the ability to organize schedule in order to complete work efficiently.
- o Remains proactive in accomplishing tasks.
- o Understand the importance of meeting their own Spiritual needs before pouring into the needs of others.